



Memorandum of Understanding Buy Better Food Campaign

This document certifies that **CITY NAME** is a **Coalition Member** of the *Buy Better Food: Campaign for sustainable food on the public plate*, also known as *Buy Better Food Campaign* or *BBF Campaign*. **CITY NAME** declares to have a live and implemented strategy for public procurement of healthy, fair-produced and environmentally sustainable food. **CITY NAME** joins the Coalition on **DD.MM.YYYY** and is responsible to appoint one or more individuals from its own organisation who represent **CITY NAME** in the Coalition (referred here as Representative(s)).

As a Coalition Member, **CITY NAME** agrees, through its Representative(s) and subject to available resources, to (i) participate in the Coalition meetings, which are held on a quarterly basis, and (ii) support the campaign activities as much as its capacity allows. Any specific activity that requires additional work for the Member is agreed based on the Member's availability.

As a Coalition Member, **CITY NAME** can provide inputs and/or is consulted in the process of shaping the materials, case studies and narratives of the campaign, but it does not participate in the final decision-making, management or strategic direction of the campaign, which are the sole responsibility of those Members part of the Core Team. Nevertheless, **CITY NAME** benefits from joint materials (for online or offline communication), skill sharing and networking.

This agreement is not binding and has the sole purpose to clarify the nature of the involvement of **CITY NAME** in the BBF Campaign. Therefore, **CITY NAME** is free to leave the Coalition at any time by just notifying the Campaign Coordinator at giorgia.dalla-libera-marchiori@iclei.org.

CITY NAME's Representative agrees and acknowledges what is written on this MoU by signing below.

Signature: _____

Full name: _____

Organisation and position: _____

Date: _____